

**ROYAL THAI CONSULATE-GENERAL, CHENNAI**

Applicant's Name : \_\_\_\_\_ Applicant's Passport No : \_\_\_\_\_

No.	CHECKLIST OF DOCUMENTS REQUIRED FOR NON-IMMIGRANT CATEGORY R / R-A (RELIGIOUS)	Yes	No
<b>1</b>	<b>Travel Documents</b>		
1.1	Passport or travel document with validity not less than 6 months with <b>TWO BLANK PAGES</b> . Two signed copies of front and last page of passport.		
1.2	One visa application form completely filled in and signed by applicant.		
1.3	Two color photographs of the applicant with the specification 3.5 x 4.5 cm. not older than 3 months with white background, face and eyes are in direct position to the camera, without sunglasses or hat or any other head covering, except for some religious beliefs or ethnic background.		
1.4	Non-refundable visa fees of INR 5,000/- for single entry and INR 12,000/- for multiple entry.		
1.5	A photocopy of confirmed return ticket from the airline.		
<b>2</b>	<b>Evidence of Educational Arrangements</b>		
2.1	Invitation letter and related documents from the Thai religious institutions/organisation.		
2.2	Cover letter and related documents from the religious institutions/organisation in India		
2.3	Letter of approval from the Department of Religion of Thailand.		
2.4	In case of R-A category, there must be an authorisation from the Ministry of Foreign Affairs of Thailand.		
<b>3</b>	<b>Accommodation</b>		
3.1	Proof of hotel/accommodation reservation in Thailand from the hotel/accommodation with contact number and address which should include applicant's name and/or rental agreement in Thailand with a signed copy of Thai ID cards of the lessor.		
3.2	If staying at the accommodation provided by the Thai religious institutions/organisation , must provide the letter issued by such Thai religious institutions/organisation mentioning the address and contact information of the mentioned accommodation.		
<b>4</b>	<b>Evidence of Adequate Finances</b>		
4.1	In case of sponsorship; provide letter from Sponsor, Identity Proof of Sponsor and Bank Statement of Sponsor.		
4.2	Cover letter, typed and signed by a family member who sponsors the trip, and whose name is on the above bank statement along with signed photocopy of passport of the sponsor (in case of submitting the financial proof of the applicant's sponsorship by a family member) and proof of the relationship (government issued) with MEA attestation.		
4.3	Bank statement of six months (must be original and attested by the bank) with equivalent minimum current balance to USD 700 per person.		
<p>* All documents must be in English, unless specified, and arranged in the order given above.            * If required, additional documents and/or an interview may be requested. Visa application fees are non-refundable.            * Validity of visa denotes time period during which a traveler can use the visa. Period of stay denotes amount of time the traveler can stay in Thailand.</p>			
<b>Declaration :</b>			
<input type="checkbox"/> I confirm that I have read the guidance and I am aware that the normal visa process takes 3 working days for submission at centers in Chennai and 4 working days for centers outside of Chennai (not including submission date); the submission of additional documents takes another 2 working days. <input type="checkbox"/> I am aware that the submission of visa application is advised to be made at least seven working days prior to the date of departure.			
Applicant's Signature : _____			
Submitted by Name : _____ Signature : _____ Relation with applicant : _____			
<b><u>For Official Use Only</u></b>			
Submission Officer's Name : _____		Audit Officer's Name : _____	